



# महात्मा गांधी अंतरराष्ट्रीय हिंदी विश्वविद्यालय

**Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya**

(संसद द्वारा पारित अधिनियम 1997, क्रमांक 3 के अंतर्गत स्थापित केंद्रीय विश्वविद्यालय)  
(A Central University established by Parliament by Act No. 3 of 1997)

Phone: 07152-230901, Website: www.hindivishwa.org

## Walk-in Interview Notice

### Advertisement for the Post of Security Officer

(Ref. No.: MGAHV/Estt. & Admn./25/2026, dt. 30.04.2026)

**Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya (MGAHV), Wardha** (A Central University established in 1997 by an Act of Parliament) invites eligible Indian citizens with the required qualifications and experience to attend a **Walk-in Interview** for the post of **Security Officer** on a short-term contract basis at its Wardha Headquarters.

Name of the Post & No. of posts.	<b>Security Officer-1 (One)</b>
Monthly Remuneration (consolidated)	Rs. 40,000/- (Rupees Forty Thousand only)
Maximum age	35 years (Relaxable in deserving cases)
Period	The appointment will initially be for a period of six (6) months. Based on performance, it may be extended up to a maximum of two (2) years, or curtailed earlier by the Competent Authority of the University, as per requirement.
Other Conditions	i. Immediate joining upon selection ii. Required to remain available on the campus during the period of engagement
Documents required during interview	i. Original certificates of proof of education, experience and age etc. ii. Four set of Application format along with self-attested copies of documentary evidence, in support of the entries made in the application form.
Date, time and Venue of Walk-in-Interview	On 08.05.2026 at 11:00 a.m. <b>Conference Room, LILA, Administrative Building, University campus, Wardha</b>

### Essential Qualifications & Experience:

- 1) Bachelor's Degree from a recognized University / Institution with five years' experience as Security Supervisory / Supervisory Position in Security in a Govt. Office, Educational Institute / Private Organization of repute with an annual turnover of at least Rs. 200/- Crores or more.

**OR**

Persons who have served in the Army or such Uniformed Service at JCO level or equivalent or above, with 10<sup>th</sup> standard pass or Army Class-I Examination or an equivalent examination.

**AND**

- 2) Holding a valid Driving License (LMV/ Moter cycle).

### Desirable Qualifications :

- (i) Completion of a course in Fire Fighting  
(ii) Knowledge of Hindi speaking, reading and writing.

कादर खाज

30/4/26

## General Instructions

1. Only Indian Nationals are eligible to apply for the above positions.
2. The candidates are advised to have a valid e-mail ID and Mobile number to which all the communications shall be forwarded, and they should be maintained in active status to receive timely communications. No other mode of communication shall be adopted.
3. The prescribed qualifications and experience should be acquired on or before the last date stipulated for the receipt of the applications. Qualification must be from and approved/recognized institutions.
4. In case of false or insufficient information/lack of proof to confirm the eligibility of the applicant, their candidature will be summarily rejected at any stage of the selection process.
5. The selection shall be made on the basis of performance in Interview and based on the recommendations of a duly constituted Selection Committee.
6. **It is to be clearly noted that the above appointment is purely on contractual basis. The engagement does not confer any right to claim other temporary/permanent employment with University.**
7. It is also to be noted that No travel entitlement/support shall be provided for personal interaction, if shortlisted.
8. The University reserves the right to fill or not to fill the above post. For any query related to the advertisement, please contact on Telephone number 07152-230901 on all working days (Monday to Friday between 10:00 AM to 5:00 PM)

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Registrar (Acting)  
30/4/26



7. Name & Address of the applicant for correspondence

Permanent Address	Mailing Address

8. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if needed.

9. Knowledge of Hindi : YES / NO (please ✓)

Reading	Writing	Speaking

10. Name and address with phone numbers of two responsible persons not related to you to whom a reference can be made about you.

(i)

(ii)

11. Details of enclosures (self-attested photocopy only) supporting the age, qualifications and working experience etc.

i)

ii)

iii)

12. **Declaration:**

This to certify that the information given in the application form is true and correct to the best of my knowledge. No information has been suppressed. If any information found to be false/ incorrect, in future, my candidature for the above post shall be treated as cancelled/withdrawn.

13. **Undertaking :**

I solemnly affirm that I have a clear record and have not been involved in any litigation or disciplinary inquiry, whether pending or contemplated, in any jurisdiction or organization for the last ten years."

**Signature :** \_\_\_\_\_

**Full Name of the Applicant:** \_\_\_\_\_

**Place :** \_\_\_\_\_

**Mobile No. :** \_\_\_\_\_

**Date:** \_\_\_\_\_

**E-mail ID :** \_\_\_\_\_