ज्ञान शांति मैत्री

Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha

Gandhi Hill, Wardha- 442001. (Maharashtra)
[Phone No. 07152 – 232669]
[Website : www.hindivishwa.org]

Tender No. MGAHV/CD/34/2026-27/04 **Date : 03/11/2026**

Tender Notice

Sealed tenders are invited for empanelment of Contractors for Civil, Fabrication and Other Works at MGAHV, Wardha. The tender should reach the University on or before 24 /11/2026 up to 04:00 p.m.

The detailed terms and conditions of tender can be obtained from **www.hindivishwa.org** and **www.eprocure.gov.in**

Registrar

03/11/2026

महात्मा गांधी अंतरराष्ट्रीय हिंदी विश्वविद्यालय

संसद द्वारा पारित अधिनियम1997, क्रमांक 3 के अंतर्गत स्थापित केंद्रीय विश्वविद्यालय
पोस्ट हिंदी विश्वविद्यालय, गांधी हिल्स, वर्धा–442001; महाराष्ट्र, भारत
[Phone No. 07152-232669, Fax No. 07152-247602]
[Website :www.hindivishwa.org]

Notice No. MGAHV/CD/34/2026-27/04 **Date : 03.11.2026**

Empanelment of Contractors for Civil, Fabrication and Other Works (Electrical, Landscape, Horticulture, Misc. Carpentry, Interior Works, Water Proofing, Anti-termite Treatment, Plumbing Sanitary Work Etc.) for MGAHV Wardha Campus

The MGAHV Wardha intends to empanel contractors for a period of 03 years (from the date of empanelment) for undertaking Civil and other works as listed above.

The details of eligibility criteria and the application form is available on the University website www.hindivishwa.org. Application forms will be issued free of cost from 04/11/2026 to 20/11/2026 (on working days–10.00 hrs to 16.00 hrs), from Campus Development Department, MGAHV, Gandhi Hills, Wardha or can be downloaded from our website. (www.hindivishwa.org)

The application form duly fulfilled in all respect along with all the required document (cover super-scribing Empanelment of Contractor for Civil and Other works Category ----------) should be submitted to the above address on or before 4 PM dt. 24/11/2026.

The contractors should specify on the envelope the category desired to be applied for.

Date : 03/11/2026

03/11/2026

Registrar
MGAHV, Wardha

NOTICE FOR Empanelment of Contractors for Civil and Other Works for MGAHV, Wardha Campus

Sr. No.	Category	Cost of Works
1.	I	Up to Rs. 10 Lakh
2.	II	Above 10 Lakh Up to 20 Lakh
3.	III	Above 20 Lakh Up to 30 Lakh

The Contractors fulfilling the following pre-qualification criteria can collect application forms from Campus Development Department, MGAHV, Wardha or downloaded from University website.

PRE-QUALIFICATION CRITERIA

1) **Past Experience :** Should have minimum 5 years of experience of executing similar works (during last 5 years ending last day of month previous to the one in which applications are invited).

2) Applicant should furnish their Client list showing the details of work carried out by them during the last 5 years.

3) The list shall include details such as Name of the Client, Value of work executed, Date of Start and Finish of the work, Reasons of delay, if any etc. The Applicant should submit documentary evidence in support of minimum experience of 5 years **(Copy of work orders, Completion certificates to be enclosed)**.

4) **Minimum value of each completed work (qualifying):** Experience of having successfully completed similar works during last 5 years ending last day of month previous to the one in which the applications are invited should have minimum value as per the following table:

- **ELEGILITY CRITERIA**
- **Common criteria for Category I to III.**

1) Proof of document related to type of firm, Proprietorship, Partnership or Pvt. Ltd. Etc.

2) Copy of PAN

3) GST registration No.

4) Valid labor license no. valid up to

5) List of Machinery and equipment

6) Should have minimum 5 years experience of Execution of Civil & Other works.

7) Copy of Balance Sheet / Copy of Income Tax return filed (Return Acknowledgment) for past 3 years. (Financial Year 2022-23, 2023-24 & 2024-25)

8) Registration if any with State PWD, CPWD & Public Sector Undertaking.

Additional Criteria for each Category

1. **Value of work completed :-**

Category	Amount of work for category	Minimum value of work completed work during last 5 years (in Rupees)	
		For 2 works	For 1 works
I	Up to Rs.10 lakh	Rs.5,00,000	Rs. 10,00,000
II	Up to Rs.20 lakh	Rs.10,00,000	Rs. 20,00,000
III	Up to Rs.30 lakh	Rs.15,00, 000	Rs. 30,00,000

2. **Average Yearly Turnover during the last three financial years ending 31st March, duly certified by a Chartered Accountant and Income Tax Clearance certificate / Assessment orders.**

Category	Yearly turnover during the last 3 financial years (year ending 31st March) (in Rupees)
I	10 Lakh
II	20 Lakh
III	30 Lakh

3. **Work in hand (work in progress)**

Category	Amount of work for category	Work in progress / in hand	
		For 2 works	For 1 works
I	Up to Rs.10 lakh	Rs.5,00,000	Rs. 10,00,000
II	Up to Rs.20 lakh	Rs.10,00,000	Rs. 20,00,000
III	Up to Rs.30 lakh	Rs.15,00, 000	Rs. 30,00,000

4. **Evaluation Consideration :-**

Total Marks - 100

1) For eligibility criteria (fully supported with self attested copies of documents in support) 1 to 7 @ 6 mark each – **42 Marks**

2) Registration with CPWD , State PWD and Public Sector Undertaking – **10 Marks**

3) Additional Criteria for Category II & Category III : 3 @ 16 Marks Each – **48 Marks**

Note :- The values without supporting documents (Certificate from the client) will not be acceptable to the committee (of the University) shall not be considered in evaluation marks. Applicants score less than 80 marks shall be rejected.

The University reserves the right to accept or reject any or all the application without assigning any reason thereof.

The application forms will be issued free of cost from the Campus Development Department, MGAHV, Wardha from 04/11/2026 to 20/11/2026 on all working days (Mon-Fri) between 10.00hrs and 16.00hrs. Application forms can also be downloaded from the website i.e. www.hindivishwa.org.

04/11/2026

Registrar
MGAHV, Wardha

GENERAL CONDITIONS

1) Panels of work are as mentioned in the NOTICE FOR EMPANELMENT OF CONTRACTORS. Contractors, who are registered with the Government / Semi- Government Undertaking/s as Maintenance Contractors or have executed similar maintenance and repair works, should apply in the prescribed format only.

2) Applicants are required to indicate the Trades and Sr. No. of Trades in which they intends to be empaneled.

3) Intending applicants are required to furnish details about their Organization, work experience, competence and evidence of their financial status as per the enclosed proforma which will be kept confidential.

4) Client's Certificate/Satisfactory Performance Certificate is to be attached along with application form. The applicant has to submit the said Clients certificate/Satisfactory Performance Certificate from at least two of their clients for whom they have carried out Eligible works in terms of pre-qualification criteria which is mentioned in the notice inviting application in a sealed cover.

   Client's certificate/Satisfactory Performance Certificate issued by a Government/Semi Government organization or a PSU should be signed by an official of the rank of Executive Engineer or equivalent and must be supported by adequate proof of payments received by the contractor for the work done by them. Client's report issued by private organization shall also accompany TDS Certificates.

   Applications received without the specified certificates in the prescribed format shall be rejected and the University shall have the right to verify the submitted certificates.

   Certificate must be submitted along with the application in sealed Cover addressed to Registrar, MGAHV, Wardha.

5) While deciding upon the selection of the Contractors, emphasis will be given on the ability, experience, performance, value of works executed and competency to do good quality work in accordance with the specifications and within the schedule time.

6) Application should be submitted along with a covering letter. The application form shall be signed by a person on behalf of the Organization, who is duly authorized to do so. Each page of application shall be duly signed.

7) If the space in the application form is insufficient for furnishing full details, such information may be supplemented on a separate sheet of paper duly signed stating therein the part of the statement and serial number if any.

8) The performance of all the enlisted contractors shall be reviewed by the MGAHV once a year and their name shall be removed from the approved list of contractors in the event of occurrence of any one or more of the failure on their part as given below:

   a) If fails to respond to the call notice inviting tenders /quotations consecutively on two occasions in a period of 06 months or fails to execute the contracts awarded.

b) If it is proved to be responsible for constructional defects in two contracts awarded.

c) If performance either in work /supplies, are unsatisfactory in two awarded contract/supply.

d) Persistently violates any important conditions of the contracts like maintaining time schedule and business dealing etc.

e) If fails to abide by the condition of registration /empanelment or found to have given false information at the time of registration/empanelment.

f) If declared or in the process of being declared bankrupt /insolvent, wound up, dissolved or partitioned.

g) Persistently violates labor regulation rules.

9) Application containing false or inadequate information is liable for rejection.

10) The MGAHV reserves the right to accept or reject any or all the applications without assigning any reason thereof.

11) Authorized dealers and Applicants should submit the necessary documentary evidence of their claim for confirmation.

12) Clarifications, if any, required may be obtained from the office of Assistant Registrar, Campus Development Department, MGAHV, Wardha.

SIGNATURE OF APPLICANT WITH SEAL

NAME AND ADDRESS

MGAHV, Wardha

Trades & Categories applied for (Please tick in blank cells)				
Sr. No	**Name of trade**	**I Upto Rs 10 lakhs**	**II Above Rs 10 lakhs upto Rs 20 lakhs**	**III Above Rs 20 lakhs upto Rs 30 lakhs**
	CIVIL and OTHER WORK			
1.	Civil and Other works (Electrical, Landscape, Horticulture, Misc. Carpentry, Interior Works, Water Proofing, Anti-termite Treatment, Plumbing Sanitary Etc.)			

Note : For each of the trade apply separate set of documents in respect of the requisite experience, application form & eligibility criteria must be submitted.

SIGNATURE & SEAL

APPLICATION FORM
BASIC INFORMATION

Name of TRADE: .....
Category Number: .....

No.	Particulars	Details	Enclosure Number
1	Name & Address of the organization /applicant		
2	Type of Organization - (Whether Proprietorship, Partnership/Pvt. Limited/Limited or Body Corporate etc.)Please enclose related certificate/document.		
3	Name of the Proprietor/Partners/Directors of the organization		
4	Details of Registration (firm, Company etc.)/Registering Authority, date, Registration number etc. Please enclose related document/certificate		
5	Experience in the respective field of work. Please, enclose documents in support thereof.		
6	Whether financially sound to undertake works for the value up to which the application is made. If so, enclose Banker's Certificate and latest GST& Income Tax Clearance Certificate		
7	Name, address, telephone, fax no. & mail ID of the Bankers		
8	Yearly turnover of the Organization for the last 3 years*(Income Tax Year) Year2022-23 Year2023-24 Year2024-25 Audited balance sheet duly certified by a Charted Accountant / Turnover Certificate shall be submitted		
9	Details of PAN/VAT/TIN and GST number. Please enclose documentary evidence.		
10	Copy of Pest Control, Sanitary & Plumbing, Electrical Contractor License		

11(a)	Registered Office address, e-mail, Fax, and telephone no.		
11(b)	Office address, through which the work will be handled and the name of the Officer-in Charge/ Top Executive		
12	Whether working with any of the Govt./ Semi Govt. Undertakings/ PSU/ Financial Institution as approved contractors and if so, furnish details thereof		
13	Details of Service Set-up at Wardha& address thereof		
14	Whether any technical personnel are employed in the organization and if so, details of their experience, qualification		
15	Details of skilled, unskilled, qualified licensed PWD Supervisor/Wireman (for applicants applying for electrical works)		
16	Indicate if involved in any litigation, or any civil suits pending in any of the works executed during last 5 years/being executed. If yes, please furnish the name of the project, employer, and nature of work, contract value, work order and date and brief details of litigation.		

Note:

a) Documentary evidence of having carried out said works (Such as work order, completion certificate etc.) should be submitted.

b) If the space in the application form is insufficient for furnishing full details, such information may be supplemented on a separate sheet of paper duly signed stating therein the part of the statement and serial number

c) I/We have read and understood the Empanelment Notice and Instructions appended to the application proforma and I/We understand that if any false information is detected at a later stage, any future contract made between me and the MGAHV on the basis of the information given by me/us will be treated as invalid by the MGAHV.

d) I/we agree that the decision of the MGAHV in selection of the contractors will be final and binding on me/us.

e) All the information furnished are correct to the best of my/our knowledge and belief.

f) I/we also agree that I/we have no objection if enquiries are made about the works listed by me/us in the accompanying sheets or any other inquiry on the information furnished herewith in the accompanying sheets.

SIGNATURE OF APPLICANT WITH SEAL

NAME AND ADDRESS

EXPERIENCE

Details of work executed as per the eligibility criteria

Sr. No.	Name of the work	Name and address of the Owner	Nature & specification	Name and full address of the officer under whom the work was carried out	Amount	Whether work completed in time(Give stipulated time &actual time taken/present stageof work)		Remarks
						stipulated	actual	

SIGNATURE OF APPLICANT WITH SEAL

NAME AND ADDRESS

List of Technical Personnel, giving details about their Technical qualifications, Experience, etc.

Name	Age	Qualification	Experience	Name of work handled	Date from which employed in your organization	Remarks

SIGNATURE OF APPLICANT WITH SEAL

NAME AND ADDRESS

LIST OF MACHINERY & EQUIPMENTS

Sr. No.	Name of Machinery & Equipment	Make	Year of Manufacture	Quantity	Total Amount

SIGNATURE OF APPLICANT WITH SEAL

NAME AND ADDRESS