



महात्मा गांधी अंतरराष्ट्रीय हिंदी विश्वविद्यालय
Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya
(संसद द्वारा पारित अधिनियम 1997, क्रमांक 3 के अंतर्गत स्थापित केंद्रीय विश्वविद्यालय)
(A Central University established by Parliament by Act No. 3 of 1997)

Vacancy for CONSULTANT (LEGAL) on Contract basis

Advt. No.: MGAHV/Estt . & Admin/30/2026

Date: 02.07.2026

Online applications are invited from eligible candidates in the prescribed format for appointment to the post of **CONSULTANT (LEGAL)**, purely on contractual basis, initially for a period of 11 months, or till further orders whichever is earlier, which may be extended as per the requirement and in view of the satisfactory performance in Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya (MGAHV), Wardha.

Essential Eligibility Criteria:	A. Master's degree in Law from recognized University / Institute with good academic record with at least 55% marks or an equivalent grade point in the grade point scale. B. Minimum two years' experience as an advocate or as a Law / Legal Officer in Legal Department of Central or State Government or University or any renowned organization or legal firm.
Duties and responsibilities:	1. To prepare the para wise comments on the court matter and other grievances matter. 2. If required, present in the Court in consultation with Advocate of the MGAHV. 3. To coordinate with the University's concerned Schools/Departments/Centers on all court cases. 4. Provide legal opinion in the MGAHV's litigation, coordinating with external legal counsel, Government Officials and devising appropriate legal strategies; 5. Managing internal legal processes and monitoring regulatory compliance; 6. Updating existing internal policies and formulating and implementing new regulations or policies as necessary; 7. Drafting, negotiating and reviewing various agreements, commercial contracts and other legal documents; 8. Drafting, reviewing and finalizing necessary briefs, notices, replies, RTIs and policy documents; 9. Communicating and negotiating with external parties including regulatory authorities, government departments and other third parties; 10. Providing clarifications on legal language or applicable law; Staying up-to-date with changes to legislation, particularly in relation to laws, rules and regulations that the University; 11. To perform any other duties assigned by the Competent Authority.

General Terms and Conditions:

1. The Consultant (Legal) shall be eligible for consolidated monthly salary of Rs. 50,000/- (Rupees Fifty thousand only).
2. The candidate will not be entitled to any other benefits, which are admissible to the regular employees of the MGAHV.
3. This engagement will not vest any right to claim for regular appointment in the MGAHV or for continued services in the MGAHV.
4. Candidates are advised to ensure/satisfy themselves that they fulfill all the eligibility criteria. It is the responsibility of the candidate to assess his/her eligibility for the post for which he/she is applying.
5. The MGAHV reserves the right to terminate this engagement any time even before the stipulated period in case of unsatisfactory performance, misconduct or any other administrative reasons / compulsions.
6. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the MGAHV shall be final.
7. The candidate will be required to perform such other duties and work as assigned by the MGAHV from time to time.

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02/7/26

8. On expiry of the period of this engagement as per the offer of engagement, the candidate will not be required to turn up for duties unless further extension is given by the University.
9. If it is detected by the MGAHV during the period of engagement that academic credentials/age/experience are without standing, fake or substandard or documents are false, fabricated, manufactured, tampered with or the candidate is not eligible for the post as per the prescribed educational qualifications and experience etc. which could not be detected at the time of selection due to whatever circumstances, the engagement shall be terminated forthwith and action will be initiated against the candidate as per rules.
10. Candidates are required to send the application form with all supporting documents in an envelope, duly superscripted "**Application for the post of Consultant (Legal)**" to the following address:

Registrar

Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya
Gandhi Hills, Wardha- 442001 (Maharashtra)

11. **The last date of submission Hardcopy of application form with all supporting documents is 16.07.2026 upto 04:00 PM.**
12. Applications received after the last date will not be considered and are liable to be summarily rejected.
13. The Schedule of interview will be published separately on university website only.
14. In case of any dispute/suit or legal proceeding arises against the University, the Jurisdiction shall be restricted to the Hon'ble Bombay High Court, Nagpur Bench.

कादर नाम
Registrar (Acting)
MGAHV, Wardha

02/7/24



Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya
(A Central University established by Parliament by Act No. 3 of 1997)
Phone: 07152-230901, Website: www.hindivishwa.org

Advt. No.: MGAHV/Estt . & Admin/30/2026

Date: 02.07.2026

Application for the post of: **Consultant (Legal)**

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1.	Full Name in Block Letters			
2.	Father/ Husband Name			
3.	Sex	Male/ Female/ Transgender		
4.	Date of Birth and Age as on the closing date for receipt of applications.	D.O.B. _____	Age: _____	years
5.	Category (SC/ST/OBC/ PWD / Ex-Servicemen)			
6.	Address for Communication with PIN Code			
	Contact No.	Mobile No:		
		E-mail :		
7.	Educational Qualifications (from Highest degree onwards). Attach self-attested photocopies (no need of enclosing mark sheets) of all the certificates - Submission of Original documents is mandatory for verification at the time of reporting for duty.			
	Qualifications	Board / University	Division	% of Marks
	(a)			
	(b)			
	(c)			
8.	Experience, any (Attach self-attested photocopies - Submission of Original documents is mandate verification at the time of reporting for duty.)	Name of the Organization	Designation	Duration
9.	Other Information, if any			

*Note: The acceptance, of reporting for duty by the selected candidate is subject to verification / production of required documents along with Original Certificates of qualification and experience, etc. claimed in the application.

UNDERTAKING

I do hereby declare and certify that the information furnished in the application are correct and true to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect / incomplete or ineligibility being detected at any time before or after the test/ selection, my candidature is liable to be rejected/ cancelled without notice. I shall be bound by the decision of MGAHV, Wardha.

Place:

Name:

Date:

Signature of the Candidate