

Budget for 2020-21



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

शिक्षा मंत्रालय, भारत सरकार

(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग नई दिल्ली - 110 002

Bahadurshah Zafar Marg, New Delhi-110002

Phone : 011-23604413



ज्ञान-विज्ञान विमुक्तये

F.No. 37-1/2020(CU)

January, 2021

20 JAN 2021

The Finance Officer
Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya
Post Box No.16, Panchtila, Umri Village,
Arvi Road, Wardha - 442 001, Maharashtra

Subject : Approval of Budget Estimates/Revised Budget Estimates for the year 2020-2021 (B.E./R.B.E. 2020-21) under Salary Head in respect of Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya.

Sir/Madam,

This is to inform you that on the basis of the Budget Estimates/Revised Budget Estimates 2020-21 (B.E./R.B.E. 2020-21) documents submitted by the University and availability of funds from Govt. of India, the B.E./R.B.E. for the year 2020-21 under Salary Head has been fixed at **Rs.3168.86 lakhs** for **Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya** after adjusting the unspent balances available with the University as on 01.04.2020. The details of the Budget Estimates/Revised Budget Estimates for the year 2020-2021 are as under:-

(Rs. in lakhs)		
S. No.	HEAD	B.E./R.B.E. APPROVED BY UGC (2020-21)
1.	Faculty Salary Expenditure for the year 2020-21	1800.00
2.	7 th CPC Arrear for Faculty	200.00
3.	Non-Faculty Salary Expenditure for the year 2020-21	700.00
4.	Other Components for the items namely Leave encashment, LTC, Children Education Allowance, Retirement Benefit and Medical Reimbursement	130.00
5.	Total Expenditure for the year 2020-2021 (1+2+3+4)	2830.00
6.	Less : Opening Balance as on 01.04.2020	-338.86
7.	UGC Share recommended in B.E./R.B.E. 2020-2021 (5-6)	3168.86

The above allocation of salary grant for the year 2020-2021 is subject to the following conditions:-

- Grant under OH-36 should be utilised only for payment of salary of regular employees against sanctioned post and retirement benefits of employees and arrears;
- Salary and wages of contractual faculty staff are to be paid from the grant under OH:31 and in no case the grant meant for salary of regular employees under OH:36 is utilized for this purpose.

The university may also take an appropriate action on the following observations:-

- The Internal Receipts (IR) like sale of prospectus, income on conduct of entrance examinations etc. are part of the Internal Receipts. Therefore, all these internal receipts should be taken into account under overall internal receipts and may not be transferred to any other head.
- UGC has been allowing the Central Universities to use the Internal Receipts to cover up the shortfall under Non-salary expenditure (Recurring Head) with the approval of the Commission. **However, the Central Universities be advised to make serious efforts to implement the austerity measures to reduce the Recurring expenditure in view of the instructions issued by the GoI /UGC from time to time.**
- (a) Payment of pension and pensionary benefits; (b) Salary and TA/DA etc. paid to consultants appointed under a scheme and (c) Salary / wages paid to contractual staff appointed under a scheme etc. shall be met out of funds provided under object head 31 - Grants in aid - General.
- The vacancies available against sanctioned non-teaching positions can be filled up by the university under intimation to UGC, if the teaching to non-teaching ratio is less than 1:1.1 as prescribed by Govt. of India.
- It is advised that university may reduce the staff engaged on contract basis or through outsource agency in order to reduce the expenditure under Recurring head. The university may make the optimum utilization of their resources on engagement of contractual employees.
- University may incur the expenditure within the allocation as communicated by UGC and the re-appropriation from one head (viz Salary and Recurring items) to other head is not permissible under any circumstances and expenditure may not exceed the allocation / ceiling under each head.

7. University may fill up the teaching posts as per UGC Regulations on Minimum Qualification for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018 and as amended from time to time and make serious efforts to fill up the teaching posts at the earliest.
8. University may strictly follow the University Grants Commission (Minimum Standards and Procedure for award of M.Phil./Ph.D. Degree), Regulations, 2016 and as amended from time to time..
9. University may follow the reservation policy of Govt. of India / UGC for SC/ST/OBC/EWS/PwD in appointment of teaching and non-teaching staff and for reservation in admissions.
10. University may fill up the backlog vacancies for SC/ST/OBC/PwD at the earliest to fulfill the statutory requirement of Govt. of India.
11. University may obtain prior approval of UGC for running the courses through Distance Education otherwise running of these courses would be treated as unapproved.
12. University may not book the expenditure under salary head for those posts which were sanctioned under specific scheme i.e. Centre for Women Studies, Academic Staff College, Centre for Social Exclusion and Inclusion Policy etc. unless and until university has obtained the prior approval of UGC for merger of these posts into regular salary head. The salary expenditure of these schemes may be booked under the specific scheme only.
13. University should not create any new posts/pay scales or upgrade at its level without prior approval of UGC/Govt. of India as already communicated to all Central Universities vide UGC letter No.F.31-3/97(CU) dated 10th April, 1998.
14. University may maintain a Register of sanctioned posts (teaching and non-teaching) as communicated vide UGC letter No.F.19-15/2001(CU) dated 11th December, 2001.
15. University must ensure timely submission of the Audited Annual Accounts and Annual Reports to Ministry and also ensure the observance of the time schedule for preparation of Annual accounts and their submission to audit authorities.
16. The MHRD (now MoE) has clearly articulated the guidelines for financial management in central universities and procedure has been well laid down in the MHRD (now MoE) letter No.F.61-19/2005-Desk (U) dated 3rd March, 2016. Therefore, university may ensure that the instructions to maintain financial propriety are strictly followed and no deviation from the procedure be allowed.
17. UGC vide its letter No.13-2/2017 (CU) dated 27th May, 2017 has sent a letter to all central universities for adoption of General Financial Rules (GFR) 2017. Therefore, university may strictly follow the General Financial Rules, 2017.
18. The University may take immediate action for its accreditation/re-accreditation by National Assessment & Accreditation Council (NAAC).
19. Universities may be advised not to start the courses under School of Education / Faculty of Education / Department of Education (B.Ed, M.Ed. etc) without prior approval of the NCTE. University may start only those courses under School of Education / Faculty of Education / Department of Education which are approved by UGC and not change the nomenclature of these courses on its own.
20. All interests earned against Grants-in-Aid (other than reimbursement) released to university should be mandatorily remitted to UGC account immediately after finalization of accounts. Any interest earned out of Grants in aid should not be treated as additional funds over and above the allocation.
21. University must ensure that the Institution has implemented the EAT Module. UGC has already instructed the instructions in this regard to all Central Universities vide UGC letter No.F.17-1/2015 (FD-II) dated 26th June, 2018 and subsequently vide UGC letter No.F.9-4/2018 (CU) dated 13th July, 2018. Further, University shall send the EAT report (downloaded from PFMS portal) of their expenditure of grants received from UGC different scheme along with Utilization Certificate duly signed by the Head of the Institution.
22. It has been observed that some of the central universities have hired more persons through outsourcing those positions approved by UGC. All the Central Universities may be informed that the number of persons appointed against sanctioned number of outsourced positions should not be in excess against the number of positions approved by UGC. If there is any genuine requirement to appoint more persons on outsource basis, University may approach the UGC for sanction of more positions, giving full justification. However, expenditure on manpower through outsourcing in excess of positions sanctioned by UGC will be treated as unapproved expenditure.

Yours faithfully,

(Signature)

(A S Sajwan)

AC

Under Secretary

Copy to:-

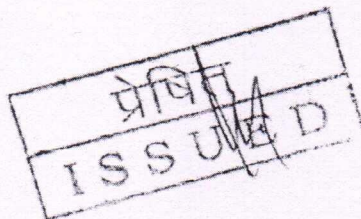
The Registrar

Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya

Post Box No.16, Panchtila, Umri Village, Arvi Road,

Wardha – 442 001, Maharashtra

F.No.1-1/2020(CU)



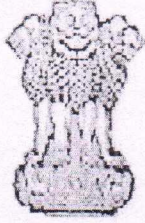
(Signature)

(A S Sajwan)

AC

Under Secretary

19/11/2021



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

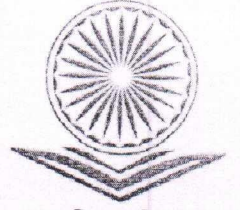
शिक्षा मंत्रालय, भारत सरकार

(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग नई दिल्ली - 110 002

Bahadurshah Zafar Marg, New Delhi-110002

Phone : 011-23604413



ज्ञान-विज्ञान विमुक्तये

F.No. 37-2/2020(CU)

January, 2021

The Finance Officer

Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya

Post Box No.16, Panchtila, Umri Village,

Arvi Road, Wardha - 442 001, Maharashtra

20 JAN 2021

Subject : Approval of Budget Estimates/Revised Budget Estimates for the year 2020-2021 (B.E./R.B.E. 2020-21) under Recurring Head in respect of Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya.

Sir/Madam,

This is to inform you that on the basis of the Budget Estimates/Revised Budget Estimates 2020-21 (B.E./R.B.E. 2020-21) documents submitted by the University and availability of funds from Govt. of India, the B.E./R.B.E. for the year 2020-21 under Recurring Head has been fixed at Rs.1491.00 lakhs for Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya after adjusting the unspent balances available with the University as on 01.04.2020. The details of the Budget Estimates/Revised Budget Estimates for the year 2020-2021 are as under:-

(Rs. in lakhs)

S. No.	HEAD	B.E./R.B.E. APPROVED BY UGC (2020-21)
1.	Pension for the year 2020-21 including Pensionary Benefits namely Contribution to Pension Fund and New Pension Scheme.	190.00
2.	Non-Salary Items for the year 2020-21 *	1200.00
3.	Non-NET Fellowships for the year 2020-21	101.00
4.	Total Expenditure for the year 2020-2021 (1+2+3)	1491.00
5.	Less : Opening Balance as on 01.04.2020	0.00
6.	UGC Share recommended in B.E./R.B.E. 2020-2021 (4-5)	1491.00

- * Note: This includes provision of an amount of Rs.42.40 lakh for the scheme namely (i) Travel Grant, (ii) Conference/Seminars/Workshops/Symposia/Short Term Training Programmes, (iii) Publication Grant, (iv) Visiting Professors/Visiting Fellows, (v) Day Care Centre, (vi) Basic Facilities for Women, (vii) Faculty Development Programme (FDP) and (viii) Establishment of Career and Counseling Cell in Universities. The expenditure on each schemes may be incurred strictly as per XII Plan Guidelines of General Development Assistance of Scheme

The university may also take an appropriate action on the following observations:-

1. The Internal Receipts (IR) like sale of prospectus, income on conduct of entrance examinations etc. are part of the Internal Receipts. Therefore, all these internal receipts should be taken into account under overall internal receipts and may not be transferred to any other head.
2. UGC has been allowing the Central Universities to use the Internal Receipts to cover up the shortfall under Non-salary expenditure (Recurring Head) with the approval of the Commission. **However, the Central Universities be advised to make serious efforts to implement the austerity measures to reduce the Recurring expenditure in view of the instructions issued by the GoI /UGC from time to time.**
3. (a) Payment of pension and pensionary benefits; (b) Salary and TA/DA etc. paid to consultants appointed under a scheme and (c) Salary / wages paid to contractual staff appointed under a scheme etc. shall be met out of funds provided under object head 31 - Grants in aid - General.
4. The vacancies available against sanctioned non-teaching positions can be filled up by the university under intimation to UGC, if the teaching to non-teaching ratio is less than 1:1.1 as prescribed by Govt. of India.
5. It is advised that university may reduce the staff engaged on contract basis or through outsource agency in order to reduce the expenditure under Recurring head. The university may make the optimum utilization of their resources on engagement of contractual employees.
6. University may incur the expenditure within the allocation as communicated by UGC and the re-appropriation from one head (viz Salary and Recurring items) to other head is not permissible under any circumstances and expenditure may not exceed the allocation / ceiling under each head.
7. University may fill up the teaching posts as per UGC Regulations on Minimum Qualification for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018 and as amended from time to time and make serious efforts to fill up the teaching posts at the earliest.
8. University may strictly follow the University Grants Commission (Minimum Standards and Procedure for award of M.Phil./Ph.D. Degree), Regulations, 2016 and as amended from time to time.

9. University may follow the reservation policy of Govt. of India / UGC for SC/ST/OBC/EWS/PwD in appointment of teaching and non-teaching staff and for reservation in admissions.
10. University may fill up the backlog vacancies for SC/ST/OBC/PwD at the earliest to fulfill the statutory requirement of Govt. of India.
11. University may obtain prior approval of UGC for running the courses through Distance Education otherwise running of these courses would be treated as unapproved.
12. University may not book the expenditure under salary head for those posts which were sanctioned under specific scheme i.e. Centre for Women Studies, Academic Staff College, Centre for Social Exclusion and Inclusion Policy etc. unless and until university has obtained the prior approval of UGC for merger of these posts into regular salary head. The salary expenditure of these schemes may be booked under the specific scheme only.
13. University should not create any new posts/pay scales or upgrade at its level without prior approval of UGC/Govt. of India as already communicated to all Central Universities vide UGC letter No.F.31-3/97(CU) dated 10th April, 1998.
14. University may maintain a Register of sanctioned posts (teaching and non-teaching) as communicated vide UGC letter No.F.19-15/2001(CU) dated 11th December, 2001.
15. University must ensure timely submission of the Audited Annual Accounts and Annual Reports to Ministry and also ensure the observance of the time schedule for preparation of Annual accounts and their submission to audit authorities.
16. The MHRD (now MoE) has clearly articulated the guidelines for financial management in central universities and procedure has been well laid down in the MHRD (now MoE) letter No.F.61-19/2005-Desk (U) dated 3rd March, 2016. Therefore, university may ensure that the instructions to maintain financial propriety are strictly followed and no deviation from the procedure be allowed.
17. UGC vide its letter No.13-2/2017 (CU) dated 27th May, 2017 has sent a letter to all central universities for adoption of General Financial Rules (GFR) 2017. Therefore, university may strictly follow the General Financial Rules, 2017.
18. The University may take immediate action for its accreditation/re-accreditation by National Assessment & Accreditation Council (NAAC).
19. Universities may be advised not to start the courses under School of Education / Faculty of Education / Department of Education (B.Ed, M.Ed. etc) without prior approval of the NCTE. University may start only those courses under School of Education / Faculty of Education / Department of Education which are approved by UGC and not change the nomenclature of these courses on its own.
20. All interests earned against Grants-in-Aid (other than reimbursement) released to university should be mandatorily remitted to UGC account immediately after finalization of accounts. Any interest earned out of Grants in aid should not be treated as additional funds over and above the allocation.
21. University must ensure that the Institution has implemented the EAT Module. UGC has already instructed the instructions in this regard to all Central Universities vide UGC letter No.F.17-1/2015 (FD-II) dated 26th June, 2018 and subsequently vide UGC letter No.F.9-4/2018 (CU) dated 13th July, 2018. Further, University shall send the EAT report (downloaded from PFMS portal) of their expenditure of grants received from UGC different scheme along with Utilization Certificate duly signed by the Head of the Institution.
22. It has been observed that some of the central universities have hired more persons through outsourcing those positions approved by UGC. All the Central Universities may be informed that the number of persons appointed against sanctioned number of outsourced positions should not be in excess against the number of positions approved by UGC. If there is any genuine requirement to appoint more persons on outsource basis, University may approach the UGC for sanction of more positions, giving full justification. However, expenditure on manpower through outsourcing in excess of positions sanctioned by UGC will be treated as unapproved expenditure.

Yours faithfully,

(Signature)

(A S Sajwan)

Under Secretary

Copy to:-

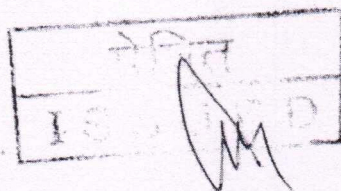
The Registrar

Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya

Post Box No.16, Panchtila, Umri Village, Arvi Road,

Wardha - 442 001, Maharashtra

F.No.1-2/2020(CU)

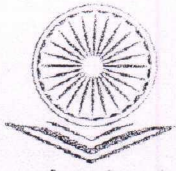


(Signature)

(A S Sajwan)

Under Secretary

19/11/2021



ज्ञान-विज्ञान विमुक्तये

डॉ. जितेन्द्र कुमार त्रिपाठी

संयुक्त सचिव

Dr. Jitendra K. Tripathi
Joint Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुर शाह जफर मार्ग, नई दिल्ली-110002

Bahadur Shah Zafar Marg, New Delhi-110002

दूरभाष Ph : 011-23239200

E-mail : jitendratrpathi.ugc@nic.in

D.O. No. F.1-3/2020 (CU)

September, 2020

Subject:- Annual Allocation under Capital Assets-35 for the year 2020-21 - Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya

Dear Sir,

In order to finalise the Annual Allocation under Capital Assets for the year 2020-21, UGC constituted a Committee to assess the financial requirement of various central universities under Capital Assets for the financial year 2020-21. Based on the recommendation of the Committee, the approval of the UGC is conveyed under Capital Assets for the year 2020-21 subject to release of funds by the Ministry of Education in respect of Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya as per details below:-

(Rs. in lakhs)

S. No.	Name of the Item	Annual Allocation for the year 2020-21 under Capital Assets approved by UGC
1.	Books & Journals	150.00
2.	ICT enabled Infrastructure for online learning & E-Resource	200.00
3.	Small Equipment's / Laboratories	100.00
4.	Campus Development	100.00
5.	Other Infrastructure including furniture & fixture	100.00
	Total	650.00

1. UGC vide its letter No.F.1-1/2012 (CU) dated 17.09.2016, 25.11.2016 and 2.3.2017 circulated the guidelines for approval of building projects. University may strictly follow the procedure of approval of building projects as per above stated UGC guidelines and send the proposal for construction/renovation/ repairs costing more than Rs.75.00 lakhs to UGC for seeking prior approval of UGC Standing Committee.
2. University may not initiate the work / project i.e. approach road, water pipe line, electric sub-station etc. which are the responsibility of the State Government. In this regard, university may take up the matter with State Government/Central Government/UGC as the case may be.
3. University should follow the General Financial Rules, 2017 as well as instructions of GFR 130 to 141 pertaining to execution of the works.
4. The Central Vigilance Commission (CVC) vide its letter No.011/VGL/014 dated 11th February, 2011 has circulated the instructions on "Transparency in Tendering System" and No.01-11-CTE-SH-100 dated 17.02.2011 regarding "Mobilization - Advance". Therefore, the construction work should strictly be as per General Financial Rules, 2017 and CVC instructions issued from time to time.

V. Talreja

5. The MHRD has clearly articulated the guidelines for financial management in Central Universities and procedure has been well laid down in the MHRD letter No.F.61-19/2005-Desk (U) dated 3rd March, 2016. Therefore, university may ensure that the instructions to maintain financial propriety are strictly followed and no deviation from the procedure be allowed.
6. UGC vide its letter No.F.13-2/2017 (CU) dated 27th May, 2017 has sent a letter to all central universities for adoption of General Financial Rules (GFR) 2017. Therefore, university may follow the General Financial Rules, 2017 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2017 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2017 and instructions/guideline there under from time to time.
7. University may follow the reservation policy of Govt. of India/UGC for SC/ST/OBC/EWS/PwD in appointment of teaching and non-teaching staff and for reservation in admissions the Central Educational Institutions (Reservation in Admission) Act 2006 and as amended in 2012 may be followed.
8. University may fill up the backlog vacancies for SC/ST/OBC/PwD at the earliest to fulfil the statutory requirement of Govt. of India.
9. All statutory posts should be filled by appointment through Selection Committee as per UGC Regulations.
10. University may fill up the teaching posts as per UGC Regulations on Minimum Qualification for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018 as amended from time to time and make serious efforts to fill up the teaching posts at the earliest.

I would like request you to ensure that the utilization of the grants received by the university shall be submitted to the UGC in time to enable smooth management of funds and to avoid unnecessary audit objections. The release of grant would depend on the pace of expenditure by the University & timely submission of utilization certificate / statement of expenditure.

With warm regards,

Yours sincerely,

(Jitendra K. Tripathi)

Prof. Rajaneesh Kumar Shukla
Vice Chancellor
Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya
Gandhi Hills
Post- Hindi Vishwavidyalaya
Wardha - 442 001
Maharashtra

V. Talreja

ISSUED

29/1/20