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Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha
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(A Central University Established by Parliament by Act No 3 of 1997)

Phone/Fax No. 07152-255707 website-www.hindivishwa.org

EMPLOYMENT NOTICE

No. MGAHV/21/2012 DT. 15.11.2012

Applications are invited for filling up the following

Teaching posts

Post Code	Name of post (s)	Department	Pay Band and Academic Grade Pay	Number of post (s)
01	Professor	Translation Technology	Rs. 37400-67000 AGP Rs. 10000/-	01- (Unreserved)
02	Assistant Professor	Diaspora Studies	Rs. 15600-39100 AGP Rs.6000/-	01 - (Reserved for OBC)
03	Assistant Professor	Information Technology	Rs. 15600-39100 AGP Rs.6000/-	01 - (Leave Vacancy)

Details of Educational Qualification, Experience etc and Application form can be downloaded from the University website www.hindivishwa.org. Last Date for submission of application is 31.12.2012 upto 6:00 p.m. The application should be addressed to the Deputy Registrar (Estt. & Admn.), Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Post : Hindi Vishwavidyalaya, Gandhi Hills, Wardha- 442005 (Maharashtra).

Registrar



MAHATMA GANDHI ANTARRASHTRIYA HINDI VISHWAVIDYALAYA

(A Central University Established by Parliament by Act No 3 of 1997)

Post-Hindi Vishwavidyalaya, Gandhi Hill, Wardha - 442005 (Maharashtra)

Ph. (07152) 255707; Fax (07152) 230903

Website : www.hindivishwa.org

Employment Notice No.: MGAHV/21/2012 Dated : 15.11.2012

Applications are invited for filling up the following Teaching posts. Name of posts, pay scales and qualifications are shown vide Teaching Posts.

(Teaching Posts)

Sr. No.	Name of post (s)	Age limit	Number of post (s)	Essential Qualifications
01	Professor (Translation Technology)	As Per UGC norms	01 (Unreserved)	<p>A. (i) An eminent scholar with Ph.D. qualification(s) in concerned/allied/relevant discipline* and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.</p> <p>(ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level Institution/industries, including experience of guiding candidates for research at doctoral level.</p> <p>(iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.</p> <p>(iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance based Appraisal System (PBAS), set out in Appendix III of the UGC Regulations.</p> <p>OR</p> <p>B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.</p> <p>* Translation Technology</p>
02	Assistant Professor (Diaspora Studies)	As Per UGC norms	01 (Reserved for OBC)	<p>i. Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject* from an Indian University, or an equivalent degree from an accredited foreign university.</p> <p>ii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.</p> <p>iii. Notwithstanding anything contained in sub-clauses (i) and (ii) to this Clause, candidates, who are, or have been awarded a Ph.D. Degree in accordance with the U.G.C. (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009 shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent position in Universities/Colleges/Institutions.</p> <p>iv. NET/SLET/SET shall also not be required for such Masters Programmers in Disciplines for which NET/SLET/SET is not conducted.</p> <p>* M.A. in Sociology/Social Anthropology/History</p>

03	Assistant Professor (Information Technology)	As Per UGC norms	01 (Leave Vacancy)	<p>i. Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject* from an Indian University, or an equivalent degree from an accredited foreign university.</p> <p>ii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.</p> <p>iii. Notwithstanding anything contained in sub-clauses (i) and (ii) to this Clause, candidates, who are, or have been awarded a Ph.D. Degree in accordance with the U.G.C. (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009 shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent position in Universities/Colleges/Institutions.</p> <p>iv. NET/SLET/SET shall also not be required for such Masters Programmers in Disciplines for which NET/SLET/SET is not conducted.</p> <p>* MCS/M.Sc. Computer Science</p>
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Important Instructions:

1. The objects of the University shall be to promote and develop Hindi language and literature in general and, for that purpose, to provide for instructional and research facilities in the relevant branches of learning; to provide for active pursuit of comparative studies and research in Hindi and other Indian languages. Hence candidates having experience in teaching and or able to teach in Hindi Medium need only apply.
2. For the post Professor Candidate must filled up and attached Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) along with application form. (Annexure – III), Otherwise their application will summarily rejected.
3. All applicants must fulfil the essential qualifications of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts.
4. Application that are not in conformity with the requirement indicated in this advertisement, incomplete applications without any enclosures and those received after the due date, applications not accompanied with requisite demand draft will not be entertained.
5. Mere possessing the prescribed qualifications and requisite experience would not entitle a person to be called for the interview.
6. The MGAHV reserves the right to fix criteria for screening the applications so as to reduce the number of candidates to be called for interview or not to fill up any of the advertised positions. The recruitment process can be cancelled/suspended/terminated without assigning any reasons. The decision of the University will be final and no appeal will be entertained.
7. Candidates belonging to General/OBC Category should furnish crossed **Demand Draft for Rs 500/- in favour of Finance Officer, MGAHV payable at Wardha from any Nationalized Bank.** (Fee once deposited will not be returned under any circumstances)
8. No fee is to be paid by the SC/ST/Physically handicapped/women candidates and in service candidates of MGAHV, Wardha.
9. Relaxation in experience will be given to SC/ST candidates as per GoI directives, to fill up the vacancies reserved for them. Candidates applying for the reserved post should clearly state to which category they belong and they must enclose attested photo state copy of caste certificate/medical certificate from the concerned competent authorities. The form of caste certificate to be provided by the OBC (non-creamy layer) candidates must in the format as prescribed by the GOI, otherwise, the application will be summarily rejected without further consideration.

10. Separate Application along with application Fee should be submitted for each post applied for.
11. SC/ST/OBC (non-creamy layer) category candidates should submit Caste Certificate (attested copy) in the pro forma prescribed by the Govt. of India.
12. A relaxation of 5% shall be provided, from 55% to 50% of marks at the master's level for the SC/ST Category (for all posts).
13. A relaxation of 5% shall be provided, from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19th Sept. 1991.
14. Grade B in the Seven point Scale with letter grades O,A,B,C,D,E & F shall be regarded as equivalent of 55% where the grading system is followed.
15. Candidates selected will be on probation for a period of one year.
16. The employees of Central/State Govt./PSUs/Corporations etc. must apply through proper channel in the prescribed form OR should submit NOC at the time of interview.
17. If any time before or after the selection of a candidate, it is found that any information is false or suppressed; his selection will be liable to be cancelled.
18. The qualifications prescribed should have been obtained from recognized University/Institution.
19. Applicants will be required to enclose attested copies of the all certificates of their educational qualifications, experience etc.
20. The University will not be responsible for postal delay, if any.
21. No T.A./D.A. will be paid to the Gen/OBC candidates, however, outstation SC/ST candidates called for interview will be paid both way 2nd Class (sleeper class) Railway fare from residence (i.e. Correspondence address).
23. The Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha reserves the right to fill up the post or increase/decrease the number of posts, not to fill up any of the advertised posts without assigning any reasons thereof.
24. No correspondence/query (telephonic/electronic) will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for test/interview etc.
25. In case of any disputes/suites or legal proceeding against the University, the jurisdiction shall be restricted to the court of Wardha/Nagpur.
26. Candidates may apply on the prescribed application form, which is available on University website www.hindivishwa.org.
27. Complete application, in all respect, send to the Deputy Registrar (Establishment & Administration), Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Post-Hindi Vishwavidyalaya, Gandhi Hill, Wardha - 442005 (Maharashtra) by Speed-Post or Registered Post only. The applications received after due date, incomplete application, not duly signed, without application fee, without attested copies of the certificates/education qualification/experience and not in the prescribed proforma will not be considered. Candidates must write the post name & post code on envelope.
28. Canvassing directly or indirectly will be treated as disqualification.

Last Date for submission of application: up to 6:00 P.M. 31.12.2012

Registrar



APPLICATION FORM FOR TEACHING/ ACADEMIC POSITIONS

Advertisement No. and Date _____

Post Applied For (with the Name of School) _____ Post Code no _____

Demand Draft Particulars-

Name of the Bank	DD No	Date	Value

1. Full Name (In Block Letters): _____

2. Father's /Husband's Name: _____

3. Date of Birth: _____

4. Place of Birth: _____

5. Age (as on the last date of the advertisement) ____ Years ____ Months ____ days

6. Nationality: _____ Religion _____

7. Sex: Male/Female _____

8. Marital Status: Married/Unmarried _____

9. Category: Gen/ SC/ST/OBC /PH _____

Affix recent
Passport Size
Photograph with
Signature

1. Whether SC/ST/OBC : 1) Yes _____ 2) NO _____
(if Yes, certificate in support thereof should be enclosed)

2. Whether Physically Handicapped 1) Yes _____ 2) NO _____
(if Yes, certificate from an officer not below the rank of Civil Surgeon should be enclosed)

(i) Nature of Disability _____

(ii) Percentage of Disability _____

10. Address for correspondence (with PIN code): _____

_____ Mob. _____

Tel No. (with STD code): _____ Fax: _____ E-Mail: _____

11. Permanent Address (With PIN code): _____

_____ Mob. _____

Tel No. (With STD code): _____ Fax: _____ E-Mail: _____

12. Academic Qualifications (attached attested copies):

Examination Passed	Year of Passing	Board/ University	% of Marks	Division/ Grade	Subject	Specialization/ Distinction
High School						
Intermediate/PUC/ Hr. Sec.						
Bachelor's Degree						
Master's Degree						
Other						
Technical Qualification (If any)						

13. Research Degree(s):

Degree	University	Specific Date of submission of Ph.D. thesis	Specific Date of Award	Title of Work
M. Phil.				
Ph.D./D.Phil.				
D.Sc./D. Litt.				
Other				

14. Special subject of Study or branch of Specialization:

15. Whether qualified NET: (1) Yes _____ (2) NO _____

If Yes, 1. Indicate the UGC Reference No _____

2. Roll No. _____

3. Date of Issue of Certificate _____

4. Subject _____

16. Details of Experience:

1. Total Period of Teaching Experience (Please enclose relevant certificate, if any):

Name of the University/College/ Institution	Designation and Scale of Pay	Nature of Post Temporary/ Permanent	Class Taught		Period	
			UG	PG	From	To

2. Research Experience (Please enclose relevant certificate, if any):

Name of the University/College/ Institution	Designation and Scale of Pay	Nature of Post Temporary/ Permanent	Nature of Appointment	Period	
				From	To

3. Administrative Experience (Please enclose relevant certificate, if any):

Designation	Name of Employer	Date of		Total Period	Salary with Grade	Reason for Leaving
		Joining	Leaving			

4. Details of Experience in imparting education through any means of communication and innovations in teaching methods and/or production of teaching material:

17. a. Publication : Attach Separate Sheet(s) (if required)

(i) Select list of the most significant Research Publications (provide original offprints of photocopies, if photocopies; the first page of the research paper should be self-attested).

(ii) Complete list of Research Publications (including details of authorship, year of publication, title, name of the journal, volume number, page numbers and name of publisher)

(iii) List of other Publications (Books, Chapters in edited books, review articles etc.with complete details)

b. Research supervision:

(i) Supervision of awarded doctoral dissertations* _____

(ii) Supervision of doctoral dissertations, under progress* _____

(ii) Supervision of awarded M.Phil. dissertations* _____.

*(Please Give full particulars)

c. Academic Participation

(i) Details of Conferences/Seminars/Symposia/Workshops attended (separate sheet may be used) (please enclose relevant certificate) :

(iii) Academic Awards and Distinctions _____

(iii) Membership of Learned Bodies _____

d. Literary, Cultural and other activities (e.g. attainments in sports etc) in which the applicant is interested and distinctions obtained.

18. Language Known

SI	Name	Reading	Writing	Speaking

19. (a) Present Basic monthly pay and allowances :

Pay scale : _____

Basic pay : Rs _____

Academic Grade Pay : Rs _____

Non-compoundable Increment : Rs _____

Dearness Allowance : Rs _____

HRA : Rs _____

Transportation Allowance : Rs _____

Any Other Allowance : Rs _____

Total emoluments : Rs _____

(b) Date of next increment : _____

(c) Age of retirement in the present post : _____

20. (a) Whether the candidate is receiving any pension benefit. If so, the amount of pension and pension equivalent of gratuity must be indicated.

(b) Whether the candidate would be entitled to any pension benefits on his premature retirement from his present post. If so, the amount of pension and the pension benefits any be indicated, if selected for appointment in the university.

21. (a) Have you been debarred or punished for adopting unfair means in any Examination by the Institution/Board or University? If so, please specify.
- _____
- (b) Have you at any time been convicted by a court for any criminal offence? If so, give name of the court case number and offence.
- _____
- (c) Is any criminal case pending against you in any court of law for any criminal offence.
- _____
- (d) Has any disciplinary action been taken against you by any University/Institution whether you have served.
- _____
- (e) Is any disciplinary inquiry/action pending against you in any University / Institution / Organisation where you have served.
- _____

23. Additional Information (If any): _____

24. Name and address with Phone No. and E-mail Id's of Two referees who are familiar with the applicant's academic work:

_____	_____
_____	_____
_____	_____
_____	_____

25. **DECLARATION**

I here by declare that,

- a. the information given above are complete and correct.
- b. No disciplinary proceedings are pending or being contemplated against me.
- c. I have never been dismissed from service nor debarred from holding any future appointment nor convicted for any offence. No criminal case is pending against me.
- d. in case of concealment/suppression of fact(s), which may be detected at any stage in future, my application is liable to be cancelled, as the case may be, without notice.

Date:

Signature of the Applicant:

26. Details of enclosures

- | | | |
|-----|-----|-----|
| 1. | 2. | 3. |
| 4. | 5. | 6. |
| 7. | 8. | 9. |
| 10. | 11. | 12. |
| 13. | 14. | 15. |

Important:

1. Photocopies of Certificates, Mark sheets, Testimonials etc should be attached with the application (attested by the applicant himself) and the originals must be produced at the time of Interview and at the time of joining, if selected.
2. Applicants who are in employment should send their application through proper channel.
3. The selected candidates shall produce, in original the matriculation or equivalent certificates as proof of the date of birth. No other evidence will be accepted.
4. Please also give the subject of papers published together with the names of journals and dates. Reprints of important papers should be attached with the application.

Endorsement by Employer

Certified that, Shri / Smt / Dr _____ is working in this Institute / Organisation / University in the post of _____ Since _____ in the Pay scale of Rs. _____ in a temporary / Permanent capacity.

Also Certified that, the information furnished by the applicant is verified and correct as per our office records.

Signature _____

Designation _____
(Head of the University/Institution/Organisation with Seal)

Address _____

Pin _____

Tel No. _____

Date _____

ANNEXURE – III

**Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya,
Wardha, Maharashtra, India**

**ACADEMIC PERFORMANCE INDICATOR (API)
IN DIRECT RECRUITMENTS OF TEACHERS**

Minimum API Score Required

Direct Recruitment of Assistant Professor/equivalent Cadres	Minimum Essential Qualification
Direct Recruitment of Associate Professor/equivalent Cadres	Minimum Essential Qualification and Consolidated API score as per UGC Regulation 2010
Direct Recruitment of Professor/equivalent Cadres	Minimum Essential Qualification and Consolidated API score as per UGC Regulation 2010

PBAS Pro-forma for calculating API Score

Note:-Please read the instruction given in UGC Regulation 2010 before calculating API score.

CATEGORY-III

A(i) Research Papers published in Refereed Journals(please attach separate sheet if applicable)

S.No	Title with page no.	Journal	ISSN/ISBN No.	Whether peer reviewed/ impact Factor, if any	No. of Co - authors	Whether you are the main author	API Score

**A(ii) Research Papers published in Non-Refereed/Reputed Journals
(please attach separate sheet if applicable)**

S.No	Title with page no.	Journal	ISSN/ISBN No.	Whether peer reviewed/ impact Factor, if any	No. of Co - authors	Whether you are the main author	API Score

**A(iii). Conference Proceedings as full papers etc. (Abstract not to be include)
(please attach separate sheet if applicable)**

S.No	Title with page no.	Details of conference publications	ISSN/ISBN No.	No. of Co – authors and date of publication	Whether you are the main author	API Score

B(i). Articles/Chapters published in books (please attach separate sheet if applicable)

S. No	Title with page no.	Book title editors & publisher	ISSN/ISBN No.	Whether peer reviewed	No. of Co-authors and date of publication	Whether you are the main author	API Score

B(ii) Books published as single author or as editor (please attach separate sheet if applicable)

S. No	Title with page no.	Type of Book and authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of Co-authors and date of publication	Whether you are the main author	API Score

C(i&ii). Ongoing Research Project and Consultancy Projects (please attach separate sheet if applicable)

S. No	Title	Agency	Period	Grant/Amount Mobilized (Rs Lakhs)	API Score

C(iii & iv). Project Completed and Project Outcome (please attach separate sheet if applicable)

S.NO	Title	Agency	Period	Grant/Amount Mobilized (Rs Lakhs)	Whether Policy Documents/Patent as outcome	API Score

D. Research Guidance

Course	Number Enrolled	Thesis submitted	Degree awarded	API Score
M. Phil or equivalent				
Ph.D. or equivalent				

E(i). Refresher Courses, Teaching-Learning-Evaluation Technology, Faculty Development Programmes. (please attach separate sheet if applicable)

S.No.	Programme	Duration	Organized by	API Score

E(ii).Papers presented in conference, seminars, workshops, symposia (please attach separate sheet if applicable)

S.No.	Title of paper presented	Title of conference/ seminar etc.	Date of event	Organized by	Whether International/national/state/ Regional/University or College level	API Score

E(iii). Invited Lectures and Chairmanships at National or international Conference/Seminars (please attach separate sheet if applicable)

S.No.	Title of paper presented	Title of conference/ seminar etc.	Date of event	Organized by	Whether International/National/ State level	API Score

CATEGORY-II

F. CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES (please attach separate sheet if applicable)

S. No.	Nature of Activity	Score
1.	Student related co-curricular, extension and based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events advisement and counseling).	
2.	Contribution to Corporate life and management of the department and Institution through participation in academic and administrative committees and responsibilities.	
3.	Professional Development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, not covered in Category III).	
	Total Score	

CATEGORY-I**G. Teaching Learning and Evaluation Related Activities**

S. No.	Nature of Activity	Score
1.	Lectures, seminars, tutorials, practical, contact hours undertaken taken as percentage of lectures allocated.	
2.	Lectures or other teachers duties in excess of the UGC Norms.	
3.	Preparation and Imparting of knowledge/ instruction as per curriculum; syllabus enrichment by providing additional resources to students.	
4.	Use of participatory and innovative teaching-learning methodologies, updating of subject content, course improvement etc.	
5.	Examination duties (Invigilation, question paper setting, evaluation/assessment of answer scripts) as per allotment.	
	Total Score	

OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

S. No.	Details (Mention Year, Values etc.)

Date - / /20

Signature of Candidate