



महात्मा गांधी अंतरराष्ट्रीय हिंदी विश्वविद्यालय  
Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya  
(संसद द्वारा पारित अधिनियम 1997, क्रमांक 3 के अंतर्गत स्थापित केंद्रीय विश्वविद्यालय  
(A Central University Established by Parliament by Act No 3 of 1997  
गांधी हिल्स, वर्धा-442001 (महाराष्ट्र), भारत  
Gandhi Hill, Wardha-442001 (Maharashtra), INDIA

**APPLICATION FORM FOR TEACHING/ ACADEMIC POSITIONS**

Advertisement No. and Date \_\_\_\_\_

Post Applied For (with the Name of School) \_\_\_\_\_ Post Code no \_\_\_\_\_

**Demand Draft Particulars-**

Name of the Bank	DD No	Date	Value

1. Full Name (In Block Letters): \_\_\_\_\_

2. Father's /Husband's Name: \_\_\_\_\_

3. Date of Birth: \_\_\_\_\_

4. Place of Birth: \_\_\_\_\_

5. Age (as on the last date of the advertisement) \_\_\_\_ Years \_\_\_\_ Months \_\_\_\_ days

6. Nationality: \_\_\_\_\_ Religion \_\_\_\_\_

7. Sex: Male/Female \_\_\_\_\_

8. Marital Status: Married/Unmarried \_\_\_\_\_

9. Category: Gen/ SC/ST/OBC /PH \_\_\_\_\_

Affix recent  
Passport Size  
Photograph with  
Signature

1. Whether SC/ST/OBC : 1) Yes \_\_\_\_\_ 2) NO \_\_\_\_\_  
(if Yes, certificate in support thereof should be enclosed)

2. Whether Physically Handicapped 1) Yes \_\_\_\_\_ 2) NO \_\_\_\_\_  
(if Yes, certificate from an officer not below the rank of Civil Surgeon should be enclosed)

(i) Nature of Disability \_\_\_\_\_

(ii) Percentage of Disability \_\_\_\_\_

10. Address for correspondence (with PIN code): \_\_\_\_\_

\_\_\_\_\_ Mob. \_\_\_\_\_

Tel No. (with STD code): \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

11. Permanent Address (With PIN code): \_\_\_\_\_

\_\_\_\_\_ Mob. \_\_\_\_\_

Tel No. (With STD code): \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**12. Academic Qualifications (attached attested copies):**

Examination Passed	Year of Passing	Board/ University	% of Marks	Division/ Grade	Subject	Specialization/ Distinction
High School						
Intermediate/PUC/ Hr. Sec.						
Bachelor's Degree						
Master's Degree						
Other						
<b>Technical Qualification (If any)</b>						

**13. Research Degree(s):**

Degree	University	Specific Date of submission of Ph.D. thesis	Specific Date of Award	Title of Work
M. Phil.				
Ph.D./D.Phil.				
D.Sc./D. Litt.				
Other				

**14. Special subject of Study or branch of Specialization:**

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**15. Whether qualified NET:** (1) Yes \_\_\_\_\_ (2) NO \_\_\_\_\_

If Yes, 1. Indicate the UGC Reference No \_\_\_\_\_

2. Roll No. \_\_\_\_\_

3. Date of Issue of Certificate \_\_\_\_\_

4. Subject \_\_\_\_\_

**16. Details of Experience:**

**1. Total Period of Teaching Experience (Please enclose relevant certificate, if any):**

Name of the University/College/ Institution	Designation and Scale of Pay	Nature of Post Temporary/ Permanent	Class Taught		Period	
			UG	PG	From	To

**2. Research Experience (Please enclose relevant certificate, if any):**

Name of the University/College/ Institution	Designation and Scale of Pay	Nature of Post Temporary/ Permanent	Nature of Appointment	Period	
				From	To

**3. Administrative Experience (Please enclose relevant certificate, if any):**

Designation	Name of Employer	Date of		Total Period	Salary with Grade	Reason for Leaving
		Joining	Leaving			

**4. Details of Experience in imparting education through any means of communication and innovations in teaching methods and/or production of teaching material:**

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**17. a. Publication : Attach Separate Sheet(s) (if required)**

(i) Select list of the most significant Research Publications (provide original offprints of photocopies, if photocopies; the first page of the research paper should be self-attested).

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(ii) Complete list of Research Publications (including details of authorship, year of publication, title, name of the journal, volume number, page numbers and name of publisher)

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(iii) List of other Publications (Books, Chapters in edited books, review articles etc.with complete details)

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**b. Research supervision:**

(i) Supervision of awarded doctoral dissertations\* \_\_\_\_\_

(ii) Supervision of doctoral dissertations, under progress\* \_\_\_\_\_

(ii) Supervision of awarded M.Phil. dissertations\* \_\_\_\_\_.

\*(Please Give full particulars)

**c. Academic Participation**

(i) Details of Conferences/Seminars/Symposia/Workshops attended (separate sheet may be used) (please enclose relevant certificate) :

\_\_\_\_\_

(iii) Academic Awards and Distinctions \_\_\_\_\_

(iii) Membership of Learned Bodies \_\_\_\_\_

**d. Literary, Cultural and other activities (e.g. attainments in sports etc) in which the applicant is interested and distinctions obtained.**

\_\_\_\_\_  
\_\_\_\_\_

**18. Language Known**

Sl	Name	Reading	Writing	Speaking

**19. (a) Present Basic monthly pay and allowances :**

Pay scale : \_\_\_\_\_

Basic pay : Rs \_\_\_\_\_

Academic Grade Pay : Rs \_\_\_\_\_

Non-compoundable Increment : Rs \_\_\_\_\_

Dearness Allowance : Rs \_\_\_\_\_

HRA : Rs \_\_\_\_\_

Transportation Allowance : Rs \_\_\_\_\_

Any Other Allowance : Rs \_\_\_\_\_

**Total emoluments : Rs \_\_\_\_\_**

**(b) Date of next increment : \_\_\_\_\_**

**(c) Age of retirement in the present post : \_\_\_\_\_**

20. (a) Whether the candidate in receiving any pension benefit. If so, the amount of pension and pension equivalent of gratuity must be indicated.

\_\_\_\_\_

(b) Whether the candidate would be entitled to any pension benefits on his premature retirement from his present post. If so, the amount of pension and the pension benefits any be indicated, if selected for appointment in the university.

\_\_\_\_\_

21. (a) Have you been debarred or punished for adopting unfair means in any Examination by the Institution/Board or University? If so, please specify.

\_\_\_\_\_

(b) Have you at any time been convicted by a court for any criminal offence? If so, give name of the court case number and offence.

\_\_\_\_\_

(c) Is any criminal case pending against you in any court of law for any criminal offence.

\_\_\_\_\_

(d) Has any disciplinary action been taken against you by any University/Institution whether you have served

\_\_\_\_\_

(e) Is any disciplinary inquiry/action pending against you in any University / Institution / Organisation where you have served

\_\_\_\_\_

23. Additional Information (If any): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

24. Name and address with Phone No. and E-mail Id's of Two referees who are familiar with the applicant's academic work:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**25. Declaration: I declare that**

a. the information given above are complete and correct.

b. No disciplinary proceedings are pending or being contemplated against me.

c. I have never been dismissed from service nor debarred from holding any future appointment nor convicted for any offence. No criminal case is pending against me.

d. in case of concealment/suppression of fact(s), which may be detected at any stage in future, my application is liable to be cancelled, as the case may be, without notice.

**Date:**

**Signature of the Applicant:**

## 26. Details of enclosures

- |     |     |     |
|-----|-----|-----|
| 1.  | 2.  | 3.  |
| 4.  | 5.  | 6.  |
| 7.  | 8.  | 9.  |
| 10. | 11. | 12. |
| 13. | 14. | 15. |

### **Important:**

1. Photocopies of Certificates, Mark sheets, Testimonials etc should be attached with the application (attested by the applicant himself) and the originals must be produced at the time of Interview and at the time of joining, if selected.
2. Applicants who are in employment should send their application through proper channel.
3. The selected candidates shall produce, in original the matriculation or equivalent certificates as proof of the date of birth. No other evidence will be accepted.
4. Please also give the subject of papers published together with the names of journals and dates. Reprints of important papers should be attached with the application.

## Endorsement by Employer

Certified that, Shri / Smt / Dr \_\_\_\_\_ is working in this Institute / Organisation / University in the post of \_\_\_\_\_ Since \_\_\_\_\_ in the Pay scale of Rs. \_\_\_\_\_ in a temporary / Permanent capacity.

Also Certified that, the information furnished by the applicant is verified and correct as per our office records.

**Signature** \_\_\_\_\_

**Designation** \_\_\_\_\_  
(Head of the University/Institution/Organisation with Seal)

**Address** \_\_\_\_\_

\_\_\_\_\_

**Pin** \_\_\_\_\_

**Tel No.** \_\_\_\_\_

**Date** \_\_\_\_\_