



महात्मा गांधी अंतरराष्ट्रीय हिंदी विश्वविद्यालय, वर्धा
Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha
(संसद द्वारा पारित अधिनियम 1997, क्रमांक 3 के अंतर्गत स्थापित केंद्रीय विश्वविद्यालय)
(A Central University Established by Parliament by Act No 3 of 1997)
Phone/Fax No. 07152-255707 website-www.hindivishwa.org

EMPLOYMENT NOTICE
No. MGAHV/02/2011 DT. 25.05.2011

Applications are invited for filling up the following Teaching & Non Teaching posts.

Teaching Post

Post Code	Post Name	Scale of pay	Age	Category	No. of Post
01	Professor (Anthropology)	37400-67000 AGP 10000	As per UGC norms	Gen	01
02	Associate Professor (Comparative Literature)	37400-67000 AGP 9000	As per UGC norms	Gen	01

Non-Teaching posts

Post Code	Post Name	Scale of pay	Age	Category	No. of Post
03	Director, Distance Education	37400-67000 GP 10000	55	Gen	01
04	Regional Director, Distance Education	15600-39100 GP 7600	55	OBC	01
05	Deputy Controller of Examination	15600-39100 GP 7600	50	Gen	01
06	Deputy Registrar	15600-39100 GP 7600	45	OBC	01
07	Assistant Registrar	15600-39100 GP 5400	45	ST	01
08	Assistant Engineer (Civil) (On Deputation)	9300-34800 GP 4600	40	--	01

Details of Educational Qualification, Experience, Application form etc. can be downloaded from the University website www.hindivishwa.org. Last Date for submission of application is 08.07.2011 upto 6:00 p.m. The application should be sent to the Deputy Registrar (Estt. & Admn.), Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Gandhi Hills, Umari, Wardha-442001 (Maharashtra).

Registrar



MAHATMA GANDHI ANTARRASHTRIYA HINDI VISHWAVIDYALAYA

(A Central University Established by Parliament by Act No 3 of 1997)
Post Manas Mandir, Gandhi Hill, Umari, Wardha- 442001 (Maharashtra)
Ph. (07152) 255707; Fax (07152) 230903
Website : www.hindivishwa.org

Employment Notice No.: MGAHV/02/2011 Dated : 25.05.2011

Applications are invited for filling up the following Teaching posts & Non-teaching posts. Name of posts, pay scales and qualifications are shown vide Annexure-1 (Teaching Posts).

Teaching Posts

Post Code	Post Name	Scale of pay	Category	No. of Post
01	Professor (Anthropology)	37400-67000 AGP 10000	Gen	01
02	Associate Professor (Comparative Literature) *	37400-67000 AGP 9000	Gen	01

Non-Teaching Posts

Post Code	Post Name	Pay Scale and grade pay	Category	No. of Post
01	Director, Distance Education **	37400-67000 GP 10000	Gen	01
02	Regional Director, Distance Education	15600-39100 GP 7600	OBC (Backlog)	01
03	Dy. Controller of Examination	15600-39100 GP 7600	Gen	01
04	Deputy Registrar	15600-39100 GP 7600	OBC (Backlog)	01
05	Assistant Registrar	15600-39100 GP 5400	ST (Backlog)	01
06	Assistant Engineer (Civil) (On Deputation)	9300-34800 GP 4600	--	01

Annexure-1 (Teaching Posts)

Post Code	Post Name	Category	Age	No. of Post	Essential Qualifications
1	Professor (Anthropology)	Gen	As per UGC norms	01	<p>A i. An eminent scholar with Ph.D. qualification (s) in the concerned/allied/relevant discipline* and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.</p> <p>ii. A minimum of 10 years of teaching experience in University/College, and/or experience in research at the University/National Level Institutions/Industries, including experience of guiding candidates for research at doctoral Level.</p> <p>iii. Contribution to educational innovation, design of new curricula and courses and technology – mediated teaching learning process.</p> <p>iv. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in Appendix III of the UGC Regulations.</p> <p style="text-align: center;">OR</p> <p>B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline to be substantiated by credentials.</p> <p>* Anthropology</p>

2	Associate Professor (Comparative Literature) (Lien vacancy, likely to be continued)*	Gen	As per UGC norms	01	<p>i. Good academic record with a Ph. D. Degree in the concerned/allied/relevant disciplines*.</p> <p>ii. A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed.)</p> <p>iii. A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/ Industry excluding the period of Ph. D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.</p> <p>iv. Contribution to educational innovation, design of new curricula and courses, and technology-mediated teaching learning process with evidence of having guided doctoral candidates and research students.</p> <p>v. A minimum score as stipulated in the academic Performance Indicator (API) based Performance Based Appraisal system (PBAS), set out in Appendix. III of the UGC Regulations.</p> <p>* Hindi (Comparative Literature) Desirable</p> <p>1. Well versed in the University System.</p> <p>2. Knowledge of Hindi reading /writing/ speaking</p>
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Annexure-2 (Non-Teaching Posts)

Post Code	Post Name	Category	Age	No. of Post	Essential Qualifications
1	Director, Distance Education	Gen	Not more than 55 years	01	<p>1) Good academic record with a doctorate degree or equivalent published work in Education/Distance Education/Continuing Education. In addition to this candidate shall also possess at least 55% of marks or an equivalent grade of B in the 7 point scale with letter grades O, A, B, C, D, E and F at the Masters Degree Level.</p> <p>2) Fifteen years of experience of teaching and/or Educational Administration and/or research excluding the period spent for obtaining the research degrees and has made some mark in the area of scholarship as evidenced by quality of publications, contribution to educational innovation, degree of courses and curricula.</p> <p>**</p> <p>Note: The appointment for the position will be made on tenure of 5 years with a provision of renewal of appointment for the further terms of 5 years, if necessary.</p> <p>Desirable</p> <p>1. Well versed in the University System.</p> <p>2 Knowledge of Hindi reading /writing/ speaking</p>

2	Regional Director, Distance Education	OBC	Not more than 55 years	01	<p>1) Good academic record with a doctorate degree or equivalent published work in Education/ Distance Education/Continuing Education. In addition to this candidate shall also possess at least 55% of marks or an equivalent grade of B in the 7 point scale with letter grades O, A, B, C, D, E and F at the Masters Degree Level.</p> <p>2) Five years of experience of teaching and/or Educational Administration and/or research excluding the period spent for obtaining the research degrees and has made some mark in the area of scholarship as evidenced by quality of publications, contribution to educational innovation, degree of courses and curricula.</p> <p>Note: This post will not be at par with Academic Staff.</p> <p>Desirable</p> <p>1. Well versed in the University System. 2. Knowledge of Hindi reading /writing/speaking</p>
3	Dy. Controller of Examination	Gen	Not more than 50 years	01	<p>1) Mater's Degree with at least 55% of marks or its equivalent grade of B in the UGC seven point scale along with.</p> <p>2) Nine years of experience as Assistant Professor in the AGP of Rs 6000 and above with experience in educational administration OR Comparable experience in research establishment and/or other institutions of higher education OR 5 Year's of administrative experience as Assistant Registrar or in an equivalent post.</p> <p>Desirable</p> <p>1. Knowledge of Hindi reading/writing/speaking. 2. Experience of University system will be preferred.</p>
4	Deputy Registrar	OBC	Not more than 45 years	01	<p>Master's Degree with at least 55% of marks or its equivalent grade of B in the UGC seven point scale, along with</p> <p>(i) Nine Years of experience as Assistant Professor in the AGP of Rs 6000 and above with experience in educational administration, or</p> <p>(ii) Comparable experience in research establishment and/or other institutions of higher education, or</p> <p>(iii) 5 years of administrative experience as Assistant Registrar or in an equivalent post.</p> <p>Desirable</p> <p>1. Knowledge of Hindi reading/writing/speaking. 2. Experience of University system will be preferred.</p>
5	Assistant Registrar	ST	Not more than 45 years	01	<p>Master's Degree with at least 55% of marks or its equivalent grade of 'B' in the UGC seven point scale along with a good academic record.</p> <p>Desirable</p> <p>1. Knowledge of Hindi reading/writing/speaking. 2. Experience of University system will be preferred.</p>
6	Assistant Engineer Civil (On Deputation)	--	Not more than 40 years	01	<p>A degree in Civil Engineering with 5 years experience of supervising Civil works in Central/State University/ Offices.</p> <p>Knowledge of Hindi reading/writing/speaking is essential.</p>

Important Instructions:

1. **For teaching post candidate must filled up and attached Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) along with application form. (Annexure - III), otherwise their application summarily rejected.**
2. All applicants must fulfil the essential qualifications of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts.
3. Mere conformity to the job requirement will not entitle a candidate to be called for interview. The University reserves the right to reject the application without assigning any reason and to raise the standard of specifications to restrict the number of candidates to be called for interview. The recruitment process can be cancelled/suspended/terminated without assigning any reasons. The decision of the University will be final and no appeal will be entertained.
4. Those who have applied for the post of Director, Distance Education through the earlier advertisement no. MGAHV/06/2010, dated 06.12.2010 need not apply again.
5. **The post of Assistant Engineer (Civil)** will be filled up on deputation basis from the employees belonging to the Engineering service or other similar services of Central/State Government/University and other Autonomous Organisations on usual terms and conditions of deputation of Government of India issued from time to time. The applicants are suggested to send their application forms through proper channel only.

The respective officers/departments while forwarding the applications of the candidates should clearly certify the particulars along with CR Dossiers for preceding 5 Years and a list of major/minor penalties imposed (if any) together with Vigilance/Disciplinary clearance be enclosed with the application.

6. As per section 4 of the University Act, the medium of instructions in this University is Hindi. Therefore, as a general policy, it shall be compulsory that the candidates should possess the ability to teach ("should be able to clearly demonstrate his/her knowledge of reading, writing, understanding and teaching in Hindi language") in Hindi medium, which shall be judged by the Selection Committee.
7. It would be open to the Executive Council to offer appointment to suitable persons who may not have applied in accordance with Statue 19 (1) **(for Teaching Posts)**. It would be open to the University to consider for post of Group 'A' (Non-teaching posts) the names of suitable persons who may not have applied formally.
8. Application that are not in conformity with the requirement indicated in this advertisement, incomplete applications and those received after the last date also, applications not accompanied with requisite demand draft will not be entertained.
9. Candidates belonging to General/OBC Category should furnish crossed **Demand Draft for Rs 500/- in favour of Finance Officer, MGAHV payable at Wardha from any Nationalized Bank.** (Fee deposited will not be returned under any circumstances)
10. No fee is to be paid by the SC/ST/Physically handicapped candidates and in service candidates of MGAHV, Wardha.
11. Separate Application along with application Fee should be submitted for each post applied for.
12. Age relaxation for SC/ST/OBC/PH will be given as per the Govt. of India norms.
13. SC/ST/OBC category candidates should submit Caste Certificate (attested copy) in the pro forma prescribed by the Govt. of India.

14. A relaxation of 5% shall be provided, from 55% to 50% of marks at the master's level for the SC/ST Category (for all posts).
15. A relaxation of 5% shall be provided, from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19th Sept. 1991.
16. B in the Seven Point Scale with letter grades O, A, B, C, D, E & F shall be regarded as equivalent of 55% where the grading system is followed.
17. Candidates selected will be on probation for a period of one year for group A post & two years for others.
18. The employees of Central/State Govt./PSUs/Corporations etc. must apply through proper channel in the prescribed form QR should submit NOC at the time of interview.
19. If any time before or after of the selection of a candidate, it is found that any information is false or suppressed, his selection will be liable to be cancelled.
20. Educational Qualification and age limit shall be considered as on closing date of the application.
21. Applicants will be required to enclose attested copies of the certificates of their educational qualifications, experience etc.
22. The University will not be responsible for postal delay, if any.
23. No T.A./D.A. will be paid to the Gen/OBC candidates. Outstation SC/ST candidates called for interview will be paid 2nd Class (sleeper class) Railway fare from the place of duty/residence to Wardha (MS) and back by the shortest route.
24. The Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha reserves the right to fill up the post or increase/decrease the number of posts at the time of selection and make appointments accordingly or even to cancel the whole process of recruitment without assigning any reasons thereof.
25. No correspondence nor telephonic/electronic query will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview etc.
26. In case of any disputes/suites or legal proceeding against the University, the jurisdiction shall be restricted to the court of Wardha/Nagpur.
27. Applicants shall apply on the prescribed application form of this University only, which is available on University website www.hindivishwa.org.
28. The Application should be sent to the Deputy Registrar (Establishment), Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Post- Manas Mandir, Gandhi Hill, Umari, Wardha-442001 (Maharashtra) by Speed-Post or Registered Post. The application received after last date, incomplete application, not duly signed, not enclosed prescribed fee, not enclosed attested copies of the certificates/education qualification/experience and not in prescribed proforma will not be considered. Applicant must write the post name & post code on envelope.
29. Canvassing directly or indirectly will be treated as disqualification.
30. **Last Date for submission of application: up to 6:00 P.M. 08.07.2011.**

Registrar

**Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya,
Wardha, Maharashtra, India**

**ACADEMIC PERFORMANCE INDICATOR (API)
IN DIRECT RECRUITMENT OF TEACHERS**

Minimum API Score Required

Direct Recruitment of Assistant Professor/equivalent Cadres	Minimum Essential Qualification
Direct Recruitment of Associate Professor/equivalent Cadres	Minimum Essential Qualification and Consolidated API score as per UGC Regulation 2010
Direct Recruitment of Professor/equivalent Cadres	Minimum Essential Qualification and Consolidated API score as per UGC Regulation 2010

PBAS Pro-forma for calculating API Score

Note:-Please read the instruction given in UGC Regulation 2010 before calculating API score.

CATEGORY-III

A(i) Research Papers published in Refereed Journals(please attach separate sheet if applicable)

S.No	Title with page no.	Journal	ISSN/ISBN No.	Whether peer reviewed/ impact Factor, if any	No. of Co - authors	Whether you are the main author	API Score

**A(ii) Research Papers published in Non-Refereed/Reputed Journals
(please attach separate sheet if applicable)**

S.No	Title with page no.	Journal	ISSN/ISBN No.	Whether peer reviewed/ impact Factor, if any	No. of Co - authors	Whether you are the main author	API Score

**A(iii). Conference Proceedings as full papers etc. (Abstract not to be include)
(please attach separate sheet if applicable)**

S.No	Title with page no.	Details of conference publications	ISSN/ISBN No.	No. of Co – authors and date of publication	Whether you are the main author	API Score

B(i). Articles/Chapters published in books (please attach separate sheet if applicable)

S. No	Title with page no.	Book title editors & publisher	ISSN/ISBN No.	Whether peer reviewed	No. of Co-authors and date of publication	Whether you are the main author	API Score

B(ii) Books published as single author or as editor (please attach separate sheet if applicable)

S. No	Title with page no.	Type of Book and authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of Co-authors and date of publication	Whether you are the main author	API Score

C(i&ii). Ongoing Research Project and Consultancy Projects (please attach separate sheet if applicable)

S. No	Title	Agency	Period	Grant/Amount Mobilized (Rs Lakhs)	API Score

C(iii & iv). Project Completed and Project Outcome (please attach separate sheet if applicable)

S.NO	Title	Agency	Period	Grant/Amount Mobilized (Rs Lakhs)	Whether Policy Documents/Patent as outcome	API Score

D. Research Guidance

Course	Number Enrolled	Thesis submitted	Degree awarded	API Score
M. Phil or equivalent				
Ph.D. or equivalent				

E(i). Refresher Courses, Teaching-Learning-Evaluation Technology, Faculty Development Programmes. (please attach separate sheet if applicable)

S.No.	Programme	Duration	Organized by	API Score

E(ii).Papers presented in conference, seminars, workshops, symposia (please attach separate sheet if applicable)

S.No.	Title of paper presented	Title of conference/ seminar etc.	Date of event	Organized by	Whether International/national/state/ Regional/University or College level	API Score

**E(iii). Invited Lectures and Chairmanships at National or international Conference/Seminars
(please attach separate sheet if applicable)**

S.No.	Title of paper presented	Title of conference/ seminar etc.	Date of event	Organized by	Whether International/National/ State level	API Score

CATEGORY-II

**F. CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES
(please attach separate sheet if applicable)**

S. No.	Nature of Activity	Score
1.	Student related co-curricular, extension and based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events advisement and counseling).	
2.	Contribution to Corporate life and management of the department and Institution through participation in academic and administrative committees and responsibilities.	
3.	Professional Development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, not covered in Category III).	
	Total Score	

CATEGORY-I**G. Teaching Learning and Evaluation Related Activities**

S. No.	Nature of Activity	Score
1.	Lectures, seminars, tutorials, practical, contact hours undertaken taken as percentage of lectures allocated.	
2.	Lectures or other teachers duties in excess of the UGC Norms.	
3.	Preparation and Imparting of knowledge/ instruction as per curriculum; syllabus enrichment by providing additional resources to students.	
4.	Use of participatory and innovative teaching-learning methodologies, updating of subject content, course improvement etc.	
5.	Examination duties (Invigilation, question paper setting, evaluation/assessment of answer scripts) as per allotment.	
	Total Score	

OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

S. No.	Details (Mention Year, Values etc.)

Date - / /20

Signature of Candidate