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Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha  
(A Central University Established by Parliament by Act No 3 of 1997)  
Phone/Fax No. 07152-255707 website-www.hindivishwa.org

**Employment Notice No. MGAHV/24/2012 DT. 01.12.2012**

Applications are invited from the eligible candidates for the post of Registrar in the Pay Band-4 Rs. 37400-67000/- Plus GPRs. 10,000/- on Tenure/Deputation basis.

Interested candidates, who are fulfilling the educational qualifications and experience may apply on the prescribed application form which is available on University website [www.hindivishwa.org](http://www.hindivishwa.org).

The complete applications in all respect alongwith the attested copies of the certificates should reach to the Deputy Registrar (Establishment & Administration), Mahatama Gandhi Antarrashtriya Hindi Vishwavidyalaya, Post Hindi Vishwavidyalaya, Gandhi Hills, Wardha-442005 (Maharashtra) on or before one month from the date of publication of the advertisement in the Employment News/Rojgar Samachar.

**Registrar**

# Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha



## RECRUITMENT FOR THE POST OF REGISTRAR

Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha, (A Central University established by Parliament by Act. No. 3 of 1997) the objects of the University shall be to promote and develop Hindi language and literature in general and, for that purpose, to provide for instructional and research facilities in the relevant branches of learning; to provide for active pursuit of comparative studies and research in Hindi and other Indian languages; to create facilities for development and dissemination of relevant information in the country and abroad; to offer programmes of Research, Education and Training in area like translation, interpretation and linguistics for improving the functional effectiveness of Hindi; to research out to Hindi scholars and groups interested in Hindi abroad and to associate them in teaching and research and to popularize Hindi through distance education system.

Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha invites applications for the post of REGISTRAR from Indian nationals possessing good academic record and relevant work experience working, as mentioned below :-

Name of the post	Registrar - 1 post (Un-reserved)
Pay scale	Pay Band – 4 (Rs.37,400-67,000) Plus Grade Pay Rs.10,000/-
Qualifications and Experience	<p><b>Qualification :</b></p> <p>Master's Degree in any discipline with at least 55% marks or its equivalent grade 'B' in the UGC 7 point scale from a recognized University/Institute.</p> <p><b>Experience :</b></p> <p>(i) At least 15 years of experience as Assistant Professor in the AGP of Rs.7000 and above or with 8 years of service in the AGP of Rs.8000 and above including as Associate Professor along with experience in educational administration or (ii) Comparable experience in research establishment and/or other Institutions of higher education or (iii) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent.</p>
Age	Maximum age limit is 57 years as on last date of application
Last date of application	One month from the date of publication of the advertisement in the Employment News/Rojgar Samachar

## **General information / details about the post of Registrar**

- (1) The above post is as per the Central Government pay scales and carry allowances like Dearness, House Rent and Transport as per Govt. of India rules.
- (2) The appointment of Registrar shall be made for a term of 5 years or till the age of superannuation, whichever is earlier. The age of superannuation shall be 62 years. Preference may be given to those applicants, who are willing to join on deputation terms.
- (3) The terms and conditions of service of the Registrar shall be such as prescribed for other non-vacational employees of the University.
- (4) The qualification prescribed should have been obtained from recognized Universities/Institutions. Relaxation in educational qualification and / or experience may be considered for exceptionally meritorious applicants.
- (5) Candidates belonging to General/OBC category should furnish crossed Demand Draft for Rs.500/- in favour of The Finance Officer, MGAHV, payable at Wardha from any Nationalized Bank.(Fee once deposited will not be returned or adjusted under any circumstances)
- (6) No fee is to be paid by the SC/ST/PHC/Women candidates and in service candidates of MGAHV,Wardha.
- (7) The employees of Govt.organizations should apply through proper channel or produce NOC at the time of interview.
- (8) If any time before or after the selection of a candidate, it is found information is false or suppressed, his selection will be liable to be cancelled.
- (9) No TA/DA shall be paid to the candidates for attending the interview. However, the SC/ST candidates will be paid 2<sup>nd</sup> class railway/bus fare by shortest route on production of tickets.
- (10) The Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha reserves the right to fill up the post or not to fillup the post or to reject any or applications or alter/modify or cancel the whole process of recruitment process without assigning any reason thereof.
- (11) No correspondence nor telephonic/electronic query will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview etc.
- (12) In case of any disputes/suites or legal proceedings against the University, the jurisdiction shall be restricted to the court of Wardha/Nagpur.
- (13) The applicants shall apply on the prescribed application form of this University only, which is available on University website [www.hindivishwa.org](http://www.hindivishwa.org).
- (14) Canvassing directly or indirectly will be treated as disqualification.
- (15) The application should be sent to the Deputy Registrar(Establishment), Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Post : Hindi Vishwavidyalaya, Gandhi Hills, Wardha 442 005(Maharashtra) by speed post or Registered post or by hand on or before one month from the date of publication of the advertisement in the Employment News/Rojgar Samachar. The application received after last date, incomplete application, not duly signed, not enclosed prescribed fee, not enclosed attested copies of the certificates/education qualification/ experience and not in prescribed proforma will not be considered. Applicant must write the post name on envelop.

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